

THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY, PENNSYLVANIA  
CIVIL ACTION – FAMILY DIVISION

\_\_\_\_\_  
**Plaintiff**  
  
v.  
  
\_\_\_\_\_  
**Defendant**

:  
:  
:  
:  
:  
:  
:

**NO.**

**CUSTODY ORDER**

**AND NOW**, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, following a

- Conciliation/Conference       Hearing  
 Agreement       Only Plaintiff/Petitioner appearing

the following is entered as an Order:

- Temporary       Final

1. Child(ren) to be included are:

Name:	Date of Birth:	Name:	Date of Birth:
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Legal Custody awarded to:

- Shared     Father     Mother     Other \_\_\_\_\_

A person or persons with legal custody has/have access to all medical, educational, psychological, counseling and religious records and information regarding a child/children and that they/he/she shall make all major decisions regarding the child/children.

3. Physical Custody awarded to:

Shared between:  Father  Mother  Other \_\_\_\_\_

Primary  Father  Mother  Other \_\_\_\_\_

Partial Physical Custody to:

Father  Mother  Other \_\_\_\_\_ as follows:

Weekends \_\_\_\_\_ at \_\_\_\_\_ .m. through \_\_\_\_\_ at \_\_\_\_\_ .m.,

Every Weekend  Every other weekend

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Weekdays \_\_\_\_\_ at \_\_\_\_\_ .m. through \_\_\_\_\_ at \_\_\_\_\_ .m.,

Every Week  Every other week

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Per attached schedule

This schedule shall become effective \_\_\_\_\_.

4. Exchanges:  Drop off by party ending custody

Pick up by party beginning custody

Father  Mother  Other \_\_\_\_\_

at  School/Childcare  Other party's Residence

Other: \_\_\_\_\_

All exchanges are curbside with only child/children exiting vehicle or home.

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Telephone Calls: Each party shall have reasonable telephone access to the child/children on his/her non-custodial days. The calls shall be unmonitored and uninterrupted by the party with custody.

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6.  Both parties shall enroll promptly in “Our Family Wizard,” or in another similar agreed upon program to enhance the sharing of information regarding the child/children including appointments, activities and events and to facilitate and foster communication.

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Holidays. The parties shall alternate custody time as follows:

Holiday	Even Years	Odd Years	Timeframe
New Year's Eve			
New Year's Day			
Mother's Day			With Mother each year
Father's Day			With Father each year
Memorial Day			
July 4th			
Labor Day			
Thanksgiving			
Christmas Eve			12:00 Noon through 12:00 Noon on Christmas Day
Christmas Day			12:00 Noon through 12:00 Noon on December 26th
Rosh Hashanah			
Yom Kippur			

The above holidays shall be observed from 9:00 AM through 7:30 PM unless otherwise noted.

The Holiday schedule takes priority over the regular custody schedule and the vacation schedule.

8. Child/Children's Birthday: Each party shall have some time with the child/children on the child's birthday, in the absence of written agreement to the contrary.

9. Vacations/Summer/School Breaks:

Father: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mother: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Vacation. Each party shall notify the other party, in writing, of his/her vacation plans at least 30 days in advance and provide a travel itinerary including dates of travel, destination address, transportation mode, parties traveling with the child and a telephone number where the child/children will be located.

One week is defined as (7) seven days, which shall include the party's regularly scheduled weekend.

In the event of conflict in the selection of vacation times, in even numbered years, mother gets priority and in odd numbered years, father gets priority.

Vacation takes priority over the regular custody schedule.

11. Any adjustments or changes to the schedule in this Order shall be made directly between the parties and not through the children.
12. Each party shall keep the other party informed regarding current address, telephone/cell number, e-mail address and the names of all household members and shall promptly notify the other party in writing at least 30 days in advance of any change thereto and include new address, telephone number, household members and anticipated sleeping arrangements for the minor child/children.
13. If the party or any household member is arrested by law enforcement authorities, or has contact with child protective services, or enters a

rehabilitation program or a mental health facility, or has a positive drug test result from any entity, he/she shall immediately notify the other party in writing regarding the arrest, contact, test result or hospitalization.

- 14. Neither party shall consume alcohol during his/her custodial time to the extent that it impairs their ability to parent the child/children.
- 15. The parties shall communicate and shall not disparage, deride, ridicule or condemn the other party in the presence of the child/children and shall not alienate the affections of the child/children from the other party.
- 16. Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This Order resolves all outstanding issues.

\_\_\_\_\_  
FATHER

\_\_\_\_\_  
MOTHER

\_\_\_\_\_  
FATHER'S ATTORNEY

\_\_\_\_\_  
MOTHER'S ATTORNEY

\_\_\_\_\_  
CONCILIATOR

BY THE COURT:

\_\_\_\_\_  
J.

NOTICE – A party proposing to change the residence of a child which significantly impairs the ability of a non-relocating party to exercise custodial rights shall follow the procedures required by 23 Pa.C.S. §5337 and Rule of Civil Procedure 1915.17

NOTICE - As long as any child/children included in this Order are under the age of 18, all parties have a continuing obligation to keep the Court informed of current address.

**Copies sent via Prothonotary to:**

Plaintiff/Plaintiff's counsel

Defendant/Defendant's counsel

**Copies sent via Chambers/Court Clerk to:**

Court Administration – Family