

BOARD MEMBERS: Mr. Jeffrey Guzy; Mr. John Kennedy; Mr. Tom Kohler; Mr. Steven Malagari; Mr. John Wichner

BOARD MEMBERS ABSENT: Mr. Scott Brown; Ms. Jeannette Quirus; Ms. Allison Slizofski; Mr. Charles Tabourn

GUESTS ATTENDING: Rob Diehl, Stantec; Star Ernst, Stantec; Jocelyn Jones, Keystone Acquisition Services Corp.

STAFF ATTENDING: Mr. Matthew Edmond; Ms. Crystal Gilchrist; Mr. Tom Landauer; Mr. Brian Phillips; Mr. Matt Popek; Ms. Denise VanBuskirk

I. Call to Order

The Montgomery County Transportation Authority (MCTA) meeting was called to order by Mr. John Wichner, acting Chair in the absence of Chairman Scott Brown.

II. Election of 2019 Officers

Motion: Mr. Kohler motioned and Mr. Malagari seconded to nominate Mr. Scott Brown to serve as Chairman of the MCTA for the calendar year 2019. The nomination was approved by all present.

Motion: Mr. Kohler motioned and Mr. Kennedy seconded to nominate Ms. Jeanette Quirus to serve as Vice-Chair of the MCTA for the calendar year 2019. The nomination was approved by all present.

Motion: Mr. Kohler motioned and Mr. Guzy seconded to nominate Mr. John Wichner to serve as Secretary/Treasurer of the MCTA for the calendar year 2019. The nomination was approved by all present.

III. Public Comment

There were no public comments.

IV. Approval of December 13, 2018 Minutes

The minutes from the December 13, 2018 MCTA Meeting were approved by the Board.

Motion: Mr. Guzy motioned and Mr. Kohler seconded to approve the December 13, 2018 Authority Meeting minutes. The minutes were approved by all present with John Kennedy abstaining due to his absence at the December MCTA meeting.

V. Finance Director Report

Two (2) handouts were given to the Authority: MCTA 2018 Financial Activity; Project Payment Breakdown for January 2019

Mr. Landauer: Gave an update on the MCTA's finances; detailed the expenditures and grant revenues for 2018 through December; and reviewed the check register with the Board totaling \$63,959.94 for January. Check #910 payable to Gordon and Nancy Conwell for \$42,000.00 was requested on late notice and was not recorded on the current register. A revised check register totaling \$105,959.94 will be forthcoming to Mr. Edmond for distribution to the Board members. Deposits include: \$3,486.07 in rental income and \$36.11 in interest for December. The bank statement also indicates a \$91.10 service fee. The expense checks, which the Board will be asked to approve later on the Agenda, are detailed on the Payment Breakdown sheet for January.

Mr. Popek: Spoke with the MCTA's financial institution, BB&T about the service fee for the bank's Cash Manager System. The bank indicated that they will reverse the \$91.10 service fee. However, staff and other relevant County personnel will need to discuss with BB&T the current online banking method used by Staff and what other options are available to avoid incurring any additional bank fees.

Mr. Edmond: Explained that Cash Manager is the bank's online system for business clients that is used for viewing accounts and doing transactions. Supposedly, there are other similar services that BB&T offers that cost less or have no fees at all.

VI. County Bridge Projects

Authorization to Award Contract for Appraisal Services – County Bridge 150 (Camp Wawa Road)

Mr. Edmond/Mr. Popek: Explained that the Camp Wawa Road Bridge (Bridge 150) over the East Branch of the Perkiomen Creek in Lower Salford Township, which is currently closed, needs to be replaced. There are four properties (Parcels 2, 3, 4, & 5) that need to be acquired in part or in whole for furthering of Bridge 150 Replacement Project. The MCTA utilizes PennDOT's list of approved Appraisal Problem Analysis (APA) and appraisal review providers to request cost proposals. Appraisal Review Specialists, LLC, (ARS) of Hurricane, West Virginia, is the only firm to respond and is the only firm approved by PennDOT to prepare APAs. ARS submitted a cost proposal of a not-to-exceed sum of \$9,600.00 to undertake APA preparation and appraisal reviews for the parcels that need to be acquired. The Board is being asked to enter into a contract with ARS to conduct APA and appraisal reviews for the above-mentioned parcels.

Motion: Mr. Kohler motioned and Mr. Kennedy seconded to approve MCTA Resolution 19.1.1 authorizing MCTA to enter into a contract with Appraisal Review Specialists, LLC, of

West Virginia for a sum not-to-exceed \$9,600.00 to complete an Appraisal Problem Analysis and appraisal review of Parcels 2, 3, 4, & 5 for furthering of the County Bridge 150 Replacement Project in Lower Salford Township. The resolution was approved by all present.

Authorization for Condemnation – Eric R. and Amy B. Boyer (Parcel 2) – County Bridge 119, Davis Grove Road

Mr. Edmond/Mr. Popek: Eric R. and Amy B. Boyer own property located at 1016 Davis Grove Road (Parcel 2), Horsham Township. A brief description of the area to be condemned consists of 3,800 sq. ft. of temporary construction easement (TCE) from their property, for the purpose of advancing the County Bridge 119 Rehabilitation Project in Horsham Township. A Waiver of Valuation was completed in October, 2018 and negotiations with the property owners have been ongoing since then. The valuation amount was \$1,300. Due to the owners' indecisiveness regarding the removal of certain trees the MCTA negotiators recommended filing condemnation to hasten any delays and needed right-of-way acquisition. A resolution is before the Board for authorization to file this Declaration of Taking.

Motion: Mr. Kennedy motioned and Mr. Guzy seconded to approve MCTA Resolution 19.1.2 authorizing the filing of Declaration of Taking of Parcel 2, owned by Eric R. and Amy B. Boyer, for the purpose of acquiring 3,800 sq. ft. of temporary construction easement from their property located at 1016 Davis Grove Road, Horsham Township to help further the implementation of the County Bridge 119 Rehabilitation Project in Horsham Township. The resolution was approved by all present.

Authorization for Condemnation – Lawrence R. Sims Revocable Trust (Parcel 3) – County Bridge 119, Davis Grove Road

Mr. Edmond/Mr. Popek: Lawrence R. Sims Revocable Trust owns property located at 300 Keith Valley Road (Parcel 3), Horsham Township. A brief description of the area to be condemned consists of 1,055 sq. ft. of temporary construction easement (TCE) from their property, for the purpose of advancing the County Bridge 119 Rehabilitation Project in Horsham Township. A Waiver of Valuation was completed in October, 2018 and negotiations with the property owner have become inactive. The valuation amount was \$200. Due to the owner's lack of communication the MCTA negotiators recommended filing condemnation to hasten any delays and needed right-of-way acquisition. A resolution is before the Board for authorization to file this Declaration of Taking.

Motion: Mr. Kohler motioned and Mr. Malagari seconded to approve MCTA Resolution 19.1.3 authorizing the filing of Declaration of Taking of Parcel 3, owned by the Lawrence R. Sims Revocable Trust, for the purpose of acquiring 1,050 sq. ft. of temporary construction easement from its property located at 300 Keith Valley Road, Horsham Township to help further the implementation of the County Bridge 119 Rehabilitation Project in Horsham Township. The resolution was approved by all present.

Authorization for Condemnation – Edward R. Mortimer (Parcel 4) – County Bridge 119, Davis Grove Road

Mr. Edmond/Mr. Popek: Edward R. Mortimer owns property located at 1009 Davis Grove Road (Parcel 4), Horsham Township. A brief description of the area to be condemned consists of 370 sq. ft. of temporary construction easement (TCE) from their property, for the purpose of advancing the County Bridge 119 Rehabilitation Project in Horsham Township. A Waiver of Valuation was completed in October, 2018 and negotiations with the property owner have been slow going since then. The valuation amount was \$100. Due to the owner's slow response to communication, the MCTA negotiators recommended filing condemnation to hasten any delays and needed right-of-way acquisition. A resolution is before the Board for authorization to file this Declaration of Taking.

Motion: Mr. Kennedy motioned and Mr. Guzy seconded to approve MCTA Resolution 19.1.4 authorizing the filing of Declaration of Taking of Parcel 4, owned by Edward R. Mortimer, for the purpose of acquiring 370 sq. ft. of temporary construction easement from his property located at 1009 Davis Grove Road, Horsham Township to help further the implementation of the County Bridge 119 Rehabilitation Project in Horsham Township. The resolution was approved by all present.

VII. Cross-County Trail Extension Project

Authorization for Property Acquisition – George E. & Nancy R. Conwell (Parcel 4)

Mr. Edmond/Mr. Popek: Gordon E. Conwell, Jr. and Nancy R. Conwell own property located at 6001 West Valley Green Road (Parcel 4), Whitemarsh Township. A brief description of the area to be acquired consists of 3,703 sq. ft. of county trail easement and 3,193 sq. ft. of a temporary construction easement from their property, for the purpose of furthering the Cross-County Trail Extension Project in Whitemarsh Township. An appraisal was completed in April 2018, valued at \$33,000 and the Conwells had a second appraisal done that was valued at \$46,410.00. The original offer was negotiated in an administrative settlement at \$42,000.00 which was supported by the MCTA's right-of-way negotiator and accepted by the owners. A resolution is before the Board for authorization to file this Declaration of Taking.

Motion: Mr. Kohler motioned and Mr. Guzy seconded to approve MCTA Resolution 19.1.5 authorizing payment to Gordon E. and Nancy R. Conwell, a not-to-exceed sum of \$42,000.00 for the acquisition of 3,703 sq. ft. of county trail easement and 3,193 sq. ft. of a temporary construction easement (Parcel 4), in lieu of condemnation for the purpose of furthering the Cross-County Trail Extension Project in Whitemarsh Township. The resolution was approved by all present.

VIII. Authorization for Payment of Checks and Invoices

Mr. Popek: Reviewed the project payment breakdown for January 2019 in detail and explained the purpose of each check and invoice.

Motion: Mr. Wichner motioned and Mr. Kohler seconded to approve the authorization for payments of checks and invoices and amend the check register to include Check #910 in the amount of \$42,000.00. The motion was approved by all present.

IX. County Road, Bridge and Trail Projects Update

Mr. Popek: Gave the following project updates along with additional details:

Cross-County Trail (Erdenheim)

- 4 of 7 properties have been acquire (including today's action on the Conwell parcel)
- Discussions ongoing regarding remaining 3 properties

Chester Valley Trail

- 4 of 6 properties acquired, 1 revised offer on the table (Upper Merion parcels)
- 1 in appraisal review, the other 2 in negotiations (Bridgeport parcels)
- Appraisal in review - 106 DeKalb Inc. property

County Bridge 262 – Moyer Road, Salford

- All Appraisals for 5 properties are in review

County Bridge 119 – Davis Grove Road, Horsham

- Condemnations authorized on 3 of 4 properties today

County Bridge 207 – Ludwig Road, New Hanover

- On-call negotiation awarded to Keystone Acquisition Services
- Waivers of valuation will be performed (2 properties)

County Bridge 150 – Camp Wawa Road, Lower Salford

- ARS contract for full appraisal review authorized today

X. Lafayette Street Extension Project Update

Mr. Edmond/Ms. Gilchrist: PECO has an existing duct bank on the north side of Lafayette Street that needs to be moved. The duct banks are in conflict with where the stormwater needs to go. Despite the efforts over the last 8 months, PECO has only recently come to discuss what needs to be done. There are a lot of administrative details that need to be

worked out between PECO and the construction team from PennDOT and JBC Associates. Hopefully, the details get worked out to avoid any disruption with the road work being done by Allan Myers. Also, over the next few weeks Allan Myers will be replacing a waterline owned by PA American Water. The critical path is the duc bank and the waterline. If all goes well the target date is still the end of 2019. If not, it will be back on the original time frame of a spring of 2020 completion.

XI. Ridge Pike Improvement Project Update – Plymouth Township

Mr. Edmond/Ms. Gilchrist: Had a meeting with Pennoni and PennDOT regarding the Type, Size & Location (TS&L) plans for Bridge 257 that will need to be updated due to the decision to replace the entire bridge structure. Also, had a meeting with PennDOT and the FHWA about replacing Plymouth Township's sewer during road construction.

XII. Ridge Pike Improvement Project Update – Whitemarsh and Springfield Townships

Crescent Avenue to Philadelphia Line Section D

Mr. Edmond/Ms. Gilchrist: Things have been a little slow due to the holidays, however, Gannett Fleming is moving along with the final engineering on this section of the project. We are still waiting for the permits for the work that needs to be done with the cemetery graves.

Butler Pike to Crescent Avenue Status Section C

Ms. Gilchrist: Preliminary engineering for this section of the project is moving along. MCPC Staff continue working with the Whitemarsh Shopping Center owners who seem to be agreeable with the project.

XIII. Other Business

Mr. Edmond: Produced a copy of the Issuance of Notice to Proceed letter which will be mailed to Maillie, LP at the end of today's MCTA meeting. The letter acknowledges the retention of Maillie to perform the audit of 2018 MCTA financial records, which the Board agreed to at their December meeting.

As mentioned at the December MCTA meeting, in 2019 the County Planning Commission's Transportation Section will be working on a Complete Streets Policy for County-owned roads. A WalkWorks grant from the University of Pittsburgh was awarded to the Planning Commission to help fund this project with the requirement that a stakeholder committee be formed made up of various groups, including some members from the MCTA Board. Three members who have volunteered will be serving on the committee – Jeannette Quirus, Jeff Guzy, and John Kennedy. The tentative dates of the first meeting are February 11, 2019 or February 19, 2019. Mr. Andrew Besold of the MCPC's Transportation Section will be contacting the committee members soon.

Mr. Wichner: Thanked the Board members for volunteering to serving on the stakeholder committee.

XIV. Adjournment

A motion was made by Mr. Kennedy and seconded by Mr. Kohler to adjourn the regular meeting. The motion was approved by all present.



The next MCTA Board meeting will be February 14, 2019 at 1:00 pm.